

**Bowman Regional Public Library Board of Directors**  
**AGENDA for June 17, 2024**  
**4 PM**

Bowman Regional Public Library Makerspace Workroom  
18 Divide St. East  
Bowman, ND 58623

1. Approve Order of the Agenda ACTION
2. Minutes of the May 20th, 2024 Meeting & June 6th, 2024 Special Meeting ACTION
3. Director's Report
4. Unfinished Business
- a. 2025 Budget ACTION
5. New Business
- a. Payroll review ACTION
6. Statistical Reports
- a. May Usage
- b. Financial Report
7. Next Regular meeting Monday, July 15th, 4 PM in Library
8. Adjourn

**Bowman Regional Public Library Board of Directors**  
**MINUTES for May 20th, 2024**  
**4 PM**

Bowman Regional Public Library Makerspace  
18 Divide St. East  
Bowman, ND 58623

Attendance: Lynn Brown, Jean Nudell, Edna Paulson, Benji Schaaf; Director, Sarah Snavelly. Absent, Kristy Miller.

The meeting was called to order at 4:02 PM.

Schaaf moved to approve the order of the agenda. Paulson seconded. MC.

Paulson moved to approve the minutes as presented. Schaaf seconded. MC.

Snavelly presented the Director's Report.

Unfinished Business

1. Discussed the estimate for the Green Space provided by Razors Edge Landscaping LLC. Schaaf moved to accept the estimate pending the upcoming contract. Brown seconded. MC.
2. Discussed the estimate for the new bookshelves for the Children's Area of the Library. Paulson moved to accept the estimate provided by Jeffers Cabinetry. Schaaf seconded. MC.

New Business

Discussed the 2025 Library Budget. Tabled until the June 17th meeting.

Statistical Reports

1. Snavelly presented the usage reports from April 2024.
2. Benz Noreen Financial presented the Financial report.

Next meeting, Monday, June 17th at 4:00PM in the Bowman Regional Public Library Makerspace workroom.

Brown moved to adjourn the meeting, Schaaf seconded. MC. Meeting ended at 5:06 PM.

**Bowman Regional Public Library Board of Directors**  
**MINUTES for June 6th, 2024**

**5:30 PM**

**Special Meeting**

Bowman Regional Public Library Makerspace  
18 Divide St. East  
Bowman, ND 58623

Attendance: Lynn Brown, Jean Nudell, Edna Paulson, Benji Schaaf; Director, Sarah Snavelly. Absent, Kristy Miller.

The meeting was called to order at 5:32 PM.

Paulson moved to approve the order of the agenda. Brown seconded. MC.

New Business

1. Discussed the contract with Razor's Edge Landscaping LLC. Paulson moved to approve the contract. Brown seconded. MC.

Next meeting, Monday, June 17th at 4:00PM in the Bowman Regional Public Library Makerspace workroom.

Paulson moved to adjourn the meeting, Schaaf seconded. MC. Meeting ended at 6:08 PM.

## **Bowman Regional Public Library Director's Report - May 2024**

The Library kicked off Summer Reading Adventure, the 2024 Summer Reading Program, with Root Beer Floats on Wednesday, May 22.

Brooks continues to post a historical photo each Friday. Images are posted to Facebook and Instagram.

On Tuesday, May 28th, the library held a Snack Adventure. We served snacks from Thailand. 25 people attended. The next Snack Adventure will feature the snack of the United Kingdom. This event will be Tuesday, June 25th from 2-5 PM or until the snacks run out.

The Library had an Ice Cream Sundae Bar on Tuesday, June 4th. We served 114 sundaes.

Brooks organized Preschool Storytime for Wednesdays and Thursdays at 10:30 AM. The same stories are read each day. Caregivers can choose which day to sign up.

The BYOB (Bring Your Own Book) Book Club met on Wednesday, June 5th at noon in the Library.

The Library organized a Marble Run Challenge for our monthly STEM/STEAM event. Twelve kids participated.

Brooks created a Gems in June Scavenger Hunt in the library. Children visiting the library have to seek and find the Animals found around the library to solve a riddle.

Braaten has been working with Shawn Mauer.

All events are published on the web calendar. [www.bowmanlibrary.com/events](http://www.bowmanlibrary.com/events)

There are currently 69 subscribers to the Library's email newsletter.

The Library's Facebook page has 1,122 Followers and Instagram has 277 followers.

Upcoming:

June

Story Time - Wednesdays & Thursdays at 10:30 AM

Art Buffet - Tuesday, June 18th 2-5 PM

Bowman City Commission meeting - Tuesday, June 18th 4:30 PM

Snack Adventure - United Kingdom- Tuesday, June 25th 2-5 PM

July

Crafternoon: Button Making - Tuesday, July 2nd 2-5 PM

BYOB Book Club - Wednesday, July 3rd - Noon  
Book Signing: Sharlene Hosek - Monday, July 8th 2-3:30 PM  
Ice Cream Float Bar - Tuesday, July 9th 2-5 PM  
Snack Adventure - India - Tuesday, July 30th 2-5 PM